

# APPLICATION FOR EMPLOYMENT – LIBRARY PAGE

**Belleville Public Library**  
**20 S. Park Street, P.O. Box 140**  
**Belleville, Wisconsin 53508**  
**(608) 424-1812**

**[www.bellevillelibrary-wi.org](http://www.bellevillelibrary-wi.org); [blehmann@blvpl.org](mailto:blehmann@blvpl.org)**

## PERSONAL INFORMATION

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
*Street or Post Office Box*

\_\_\_\_\_  
*City State Zip Code*

**Telephone** (include cell if appropriate): \_\_\_\_\_

**E- mail:** \_\_\_\_\_

**When is the best time to contact you?** \_\_\_\_\_

## DESIRED POSITION: Library Page

Applicant must be a high school student (as of September 2023) and at least 14 years old at start of employment.

**Date you're available to begin work:** \_\_\_\_\_

## Work Schedule

This is a year-round, part-time position. A Library Page usually works 2-4 shifts each week during the school year (more during the summer and on school holidays if you are a student).

Shifts are Monday - Thursday 4:00-7:15pm, Friday 3:30-5:15pm, and Saturday 8:30-12:15pm. During the Summer Library Pages must be available to work a mix of daytime, evening, and Saturday hours.

Do you have any conflicts that would prohibit you from working these hours? Please list any conflicts below:

Weekdays: \_\_\_\_\_

Saturdays: \_\_\_\_\_

**Are you presently employed?** \_\_\_\_\_ **Where?** \_\_\_\_\_

If so, may we contact your present employer? \_\_\_\_\_

Employer's Contact Information: \_\_\_\_\_

## EDUCATION

|             | Name & Address of School | Number of Years Attended | Subjects Studied | Date of Graduation |
|-------------|--------------------------|--------------------------|------------------|--------------------|
| High School |                          |                          |                  |                    |
| Other       |                          |                          |                  |                    |

If you're in school, what is your current grade level? \_\_\_\_\_

Please describe any education, training, or special skills you have that you feel are relevant to the Library Page position:

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## WORK EXPERIENCE

Please list below your last two employers (*most recent first*)

| Dates Employed   | Name / Address of Employer | Salary / Wage | Position | Reason for Leaving | May we contact? |
|------------------|----------------------------|---------------|----------|--------------------|-----------------|
| From:<br><br>To: |                            |               |          |                    |                 |
| From:<br><br>To: |                            |               |          |                    |                 |

Please describe any work experience you have had which you feel would be particularly helpful to you in the position of Library Page:

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## REFERENCES

**Please supply the names, addresses, and phone numbers for three persons not related to you**  
(Please do not include anyone who already is employed by the Belleville Public Library):

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

- I certify that answers given herein are true and complete.
- I authorize investigation of all statements contained in this application and for employment as may be necessary in arriving at an employment decision.
- In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

***Deadline for Applications: 11am on Monday, June 12, 2023***  
*Position open until filled*  
*Please return to the Belleville Public Library*

Revised and posted May 19, 2023