

Friends of the Belleville Public Library Silent Auction

Frequently Asked Questions

You can view all items at this link <https://www.32auctions.com/Friendsofbpl2023>

To bid on an item you must **create an account**. It's easy – all you will need to do is enter your email address and create a password. Here's a link to create an account

<https://www.32auctions.com/users/new>

How do I place a bid?

- View all items
- Click on the item you would like to start bidding on
- If you haven't created an account just click on the 'Create an Account link'
- Check your email for the confirmation email from 32Auctions
- Once you've clicked 'yes, finish setting up my account' it will take you to the Friends auction
- Click on the item you are interested in and enter a bid. It will ask you to confirm the amount
- You can also update your bid on this screen or place a proxy bid
- You will get an email if you are outbid. You can choose to view the item from the email link and place a new bid

Here are some helpful links:

<https://www.32auctions.com/pages/help.html#bidding>

<https://www.youtube.com/watch?app=desktop&v=n1aZ9uE1bf8>

How do I pay for my item if I am the winning bidder?

The system sends winning bidder notifications which contain a link to the winning bidder's invoice page. Invoices display the items won, the winning bid amounts, and the total amount due.

Winning bidders may pay by check made payable to Friends of Belleville Public Library. Cash is also acceptable – exact amount only.

How do I pick up my item?

Winning bidders can pick up items at the library during normal business hours: Mon-Thurs 9 am - 7 pm , 9 am - 5 pm on Friday and 9 am - Noon on Saturday. We request items be picked up by Saturday May 13th.

Make sure to bring your invoice with you so that the library staff can identify your item.

